FINANCIAL DEPARTMENT.

COMPTROLLER'S OFFICE, BANGALORE.

No. T. A. D. A. 1268—75, *dated* 29*th April* 1925.

To

The Deputy Commissioners,

Treasury Departments of all Districts except Bangalore and the Officer in charge of the State Huzur Treasury, Bangalore.

Sir,

Under Government Order No. P. 147-48—Regis. 24-22-4, dated 10th July 1923, the District Registrars draw the remuneration due to the copyists employed in the Sub-Registry Offices and remit the amounts by means of Remittance Transfer Receipts. As this arrangement involves unnecessary issue of Remittance Transfer Receipts, the District Registrars will in future be asked to countersign the bills received from the Sub-Registrars on account of remuneration due to copyists and return the same to the latter for being cashed at the respective Taluk Treasuries. I therefore request that you will be so good as to issue necessary instructions to the Taluk Treasuries for cashing such bills presented by the Sub-Registrars on the countersignature of the District Registrar.

Subject:—Issuing instructions regarding the adjustment in the Treasury Accounts of transactions of Muzrai Institutions hitherto adjusted by book-transfer in the Comptroller's Office.

Circular No. 33, *dated* 23*rd May* 1925.

To—*The Drawing Officers of Muzrai Bills.*

The Deputy Commissioners,

Treasury Department, all Districts, and the Officer in charge, State Huzur Treasury.

Adverting to Government Order No. 972-3—1-24-5, dated 7th January 1925, sanctioning the introduction of the Pass Book system in respect of all the Muzrai Institutions in the State with effect from 1st July 1925, has the honor to state that as the rules therein prescribed require that the transactions in respect of each institution should appear in the accounts of the Treasury at which the account of the Institution is opened, the entry in the Pass Book being noted simultaneously, the adjustment by book transfer in this office of the marginally noted transactions will be discontinued with effect from that date and the following procedure should therefore be adopted in respect of them :—

1. Tasdik Grant due to several Muzrai Institutions.
2. State Grant that may be sanctioned for construction and repairs, etc., of Muzrai Institutions.
3. Transfer to the credit of Public Works Department amounts of estimates sanctioned for works of Muzrai Institutions.
4. Adjustment of interest realised half-yearly on the sums invested on behalf of Muzrai Institutions.

Tasdik grant due to several Muzrai Institutions and State Grant that may be sanctioned for construction and repairs, etc., of Muzrai Institutions.—

The grants under these heads should be drawn on a separate bill in the accompanying form which should be presented to the Treasury with the Pass Book, an entry being made therein in the column "Amount credited."

The tasdik grant should be drawn annually in July and should include the provision under the marginally noted heads under "13. Muzrai Institutions. 2 Endowments and Charitable Allowances." The State Grant for construction should be drawn as and when sanctioned by Government, the authority being quoted in the bills, a copy thereof being also attached to it.

Chattrams.
Temples.
Matts.
Institutions under Palace Management.
Mahomedan Institutions
Charitable allowances.

The amounts will be adjusted in the Treasury by debit to "General List of Payments" and transfer credit to "11 (1) Muzrai Funds (*a*) Institution Funds." Stipends and personal allowances should not be included in the bill for adjustment of Tasdik grant, but should be drawn separately as at present, and charged in the General List of Payments.

II. *Placing at the disposal of Public Works Department of amounts of Estimates sanctioned for works of Muzrai Institutions.*—

The amount should be drawn on the bill in the form enclosed attaching thereto a copy of the order directing the transfer of funds to the Public Works Department accompanied by a challan which should be presented to the Treasury with the Pass Book, entry being made in the column "Amount withdrawn." The treasury will charge this bill in the Muzrai List of Payments and credit the amount by transfer to "17 (*a*) Public Works Deposits" and forward the challan to the Executive Engineer concerned as required in Article 177, Mysore Account Code, Volume II.

III. *Adjustment of Interest realised half-yearly on the sums invested on behalf of Muzrai Institutions.*—

The interest payment order will be issued half-yearly for all the institutions in a taluk with details as to the amount creditable to each. The amount due to each institution should be entered in the column "amount credited" in the Pass Book, and the payment order presented to the Treasury for adjustment. The Treasury will charge the amount to "Trust Interest Fund Deposit" and credit the amount to "II (I) Muzrai Funds," attesting the entries in the Pass Books.

13. Muzrai (2) Endowments and Charitable Allowances.

To be included in General List of Payments. Bill on account of transfer of Tasdik grant or of amounts sanctioned for construction and repairs, etc., for... .....192 of.....Taluk.

Village	Name of institution	Tasdik grant or grant sanctioned by Government for special purposes such as construction and repairs, etc.	Remarks
	Total ...	.....	
	Amount in words ...	.....	

Amildar,

.....Taluk.

Note.—(1) This bill should be presented with the Pass Book, an entry being made under the heading "Amount credited."

(2) The Treasury Officer after examining the bill will adjust the amount by debit to General List of Payments and credit to institution funds, the entries in the pass book being at the same time attested.

(3) Stipends *i.e.*, amounts due to individuals who are in the enjoyment of Hereditary, Life *gograss* and personal allowances should not be included in this bill, but drawn as at present in Muzrai form No. 9.

Bill on account of the transfer of funds to the credit of Public Works Department, Construction and Repairs of Muzrai Institutions..... .....in the taluk of.....

Village	Name of Institution	Particulars of work with number and date of sanction	Amount transferred to Public Works Department

Date..... ....

Amildar,

....Taluk.

Note.—(1) This bill should be presented with the Pass Book, the entry being made under the heading "Amount withdrawn."

(2) The Treasury Officer after examining the bill, will adjust the amount by debit to 11 (1) Muzrai Funds and credit to 17 (*a*) Public Works Deposits, the entries in the Pass Book being at the same time attested.

I have the honor to be,

Sir,

Your most obedient servant,

T. SATYARAJ CHETTY,

Comptroller.